

**ATTACHMENT 3**

**SECURITY PROCEDURES**

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## **1.0 Security**

Unauthorized and people not aware of facility activities are restricted from entering the facility. This goal is accomplished by the following security provisions: security, surveillance, locked gates, chain-link fence, and warning signs. Security is any person(s) assigned by management to control access into and/or out of the fenced portion of the facility and/or to monitor conditions within the fenced portion of the facility.

- o Security: Access into the facility is restricted by the fence, locked gates, and security. Operation of the main gate is conducted by Northeast Casualty Real Property personnel or other individuals trained in the security procedures of the facility. The main gate will remain closed at all other times.
- o Surveillance: Security conducts surveillance of the facility at least once per day, between 6:00 am and 6:00 pm. This surveillance will be documented in the facility operating record. Exterior area lights are on at nights.
- o Fence: The active portion of the facility is completely surrounded by a chain link fence with gates. The fence, including the barbed wire at the top, is at least six feet high. Drawing 43-01-1-011 illustrates the location of the fence and gates. The main gate is the primary route for entrance and exit from the facility. Secondary entrance and exit routes for the facility are through the other gates in the perimeter fence. There are three secondary gates which may be opened only from the inside when necessary for evacuation or maintenance activities. Five additional secondary gates are used only for maintenance activities and are padlocked shut. Security controls all gate access to the facility. Wastes enter the facility through the main gate and the rail access gate (See Drawing 43-01-1-11).

If there is a power failure, security can operate the main gate manually. The secondary gates which are designated as evacuation exits, are equipped with either a magnetic lock and/or a chain and padlock. The magnetic locks are unlocked by a push button which is located inside the fence near the gate or by activation of the evacuation alarm. The magnetic locks are powered through an uninterruptible power supply. The key for the padlock is located in a key box which is located inside the fence near the gate.

During emergency conditions, security restricts entry into and/or aids personnel in exiting the facility as required by the Emergency Coordinator.

Anyone inside the facility can open a secondary gate that has been designated as an evacuation exit and leave. This is necessary so that personnel can exit the facility if required during an emergency. Persons who need to exit through one of the secondary gates, other than for an emergency, will notify security by

telephone, radio, or in person. These gates will either be monitored or shut and locked after the person(s) exits the gate.

- o Warning signs: All gates have a warning sign attached. The signs, written in English, read: "DANGER - UNAUTHORIZED PERSONNEL KEEP OUT." These signs are legible from a distance of at least twenty-five (25) feet. The lettering and the sign background are contrasting colors. The warning signs are placed at least every ten fence posts, about 100 feet apart, along the perimeter fence so as to be seen from any approach to the active portion of the facility. Additional warning signs may be placed at other locations on the perimeter fence such as, where the access road and the railroad cross the facility boundary, convex corners of the fence, etc.

In addition, there are places inside the facility which will have signs warning personnel about various dangers. These safety signs will be the ones required by OSHA regulations (e.g., NO SMOKING, EYE PROTECTION REQUIRED, HEARING PROTECTION REQUIRED, DANGER - HIGH VOLTAGE). The safety signs will be located as appropriate to comply with the regulations and to enhance safe operations.

Insert Drawing 43-01-1-011 (Fencing Plan)